

# Village of Footville

## Meeting Minutes

### Thursday, February 5, 2015

The regular meeting of the Board of Trustees for the Village of Footville was called to order at 7:00 p.m. by the President, Gary Selck. Board members present: Randy Baertschi, Nate Beal, Bill Case, Chuck Hagmann, and Ron Klusmeyer. Also present: Clerk- Julie Gerke, Treasurer- Wanda Curry, Public Works- Joe North and Devin Clark, residents Dennis Curry and Peggy Jenson.

**MINUTES** Approve minutes of the January 12, 2015 Caucus and special Board meeting, and the January 23 special Board meeting: Motion- Beal; second- Case. Carried unanimously.

**VOUCHERS** Approve vouchers as presented: Motion- Beal; second- Hagmann. Carried unanimously.

**REPORTS** Approve Treasurer's, Water, and Sheriff's Reports. Motion- Case; second- Klusmeyer. Carried unanimously.

**LICENSES** No licenses were presented.

**PUBLIC COMMENTS** Peggy Jenson told the Board about a water leak in the basement of her commercial property at 280 N. Gilbert St., where Footville Meats operated. Public Works Director Joe North had responded to her call when the leak was found. He said the pipe was broken and the meter was broken out, and the shut-off valve was missing a handle. Jenson said the inside valve was shut when the water was shut off at the road in the summer of 2014. North said the outside valve had shifted about 1/10 of a rotation since then, and evidently some water could leak through. The pipes inside the building had not been blown out, but that is the responsibility of the property owner. It's unknown how long the water had been running, but it went down the drain, and with the burst meter the amount of water was not being measured, so no water use charges were incurred.

**PUBLIC WORKS EMPLOYEE** Devin Clark, the new Public Works employee, was introduced to the Board. Clark began working for the Village this week.

**YOUTH BASEBALL PARK USAGE** A letter from Jennifer Becker on behalf of Viking Youth Baseball was presented to the Board. They want to play all of their T-ball games and some of their other games on the Footville diamonds. They would use the concession stand more, and continue to store items inside. They would like to place a porta pot by the upper diamond. They would be using the park most weeknights starting in May. Any weekends would be worked out with the Village, and with the Patriot Days committee as needed. They are planning to give a \$100 donation for last year and this year. As long as they get their times reserved before other parties do, the Board approved their requests for the use of the diamonds and the concession stand, and for bringing in a porta pot. Motion- Case; second- Baertschi. Carried unanimously.

**WATER METER UPDATE** Treasurer Wanda Curry and Public Works Director Joe North explained about the upcoming purchase of the new water meter system. This spring the Village will buy a portion of the residential meters, plus the software and meter reader.

**PARKING ORDINANCE AMENDMENTS** Some changes needed to be incorporated into the parking ordinances. Two of them are existing ordinances that were inadvertently left out when the parking ordinances were consolidated in 2013. Another item is to clarify the wording for the restricted parking in front of the Post Office, now that the counter hours will be shorter than the lobby hours. The Board agreed that the lobby hours are to be considered the Post Office open hours. An ordinance will be drafted accordingly for next month's meeting.

**PUBLIC WORKS LABORER WAGE RATE** the Teamsters Union does not allow a lower starting wage for new hires. The new employee will be paid at the contracted Laborer wage.

**ASSESSOR RESIGNATION** Christopher Schroer is resigning as our Assessor, effective after the Board of Review this spring. He supplied the Clerk with the database of all assessors in the State. Our next step is to invite other assessors to submit proposals. Clerk Gerke will email the assessor database and a list of nearby Towns' contacts to the Board. Case will check the lists for assessors we can contact.

**CLERK POSITION PARAMETERS** Discussion was held on the Clerk's hours, duties, pay, and benefits, and what could be changed to reduce the workload. Clerk Gerke will have an updated list of duties and pay scale data for the upcoming Hiring Committee and special Board meetings. Hagmann will check on requirements for providing health care for a 30-hour/week salaried position under the ACA legislation.

**CLOSED SESSION** A closed session was not convened.

**OTHER MATTERS** Case complimented the Public Works employees on the good job they did plowing snow this week. He encourages anyone who has any complaints to bring them to the Board so they can be discussed and resolved, rather than only speaking about them elsewhere. Beal asked if there is a limit on how long a semi can be parked. There is not a Village ordinance on that; it is a courtesy issue. North informed the Board that several cars were left parked in the streets when they were plowing after the last snowfall. The Sheriff's Deputy did not give out tickets this time. The Clerk has requested that the Deputies be diligent in ticketing the cars in the future, as they make snowplowing difficult and hazardous. Baertschi commented that the security camera is not installed at the compost area yet. He requested that the Christmas decorations get taken down. He asked why North drives the water samples to Madison rather than shipping them. North explained that getting them processed at the lab is time-sensitive, and that other area water utilities also drive theirs. The sewer samples are not so urgent, so they get shipped.

Future meeting dates were set: Hiring Committee Monday, Feb. 9<sup>th</sup> at 6:30 p.m. and Thursday, Feb. 12 at 6:30 p.m. Hiring Committee and/or special Board meeting(s) might also have to be scheduled for Friday, Monday, or Tuesday, Feb. 13<sup>th</sup>, 16<sup>th</sup>, or 17<sup>th</sup>.

**ADJOURNMENT** At 8:57 p.m., motion to adjourn- Hagmann, second- Klusmeyer. Carried unanimously.

Submitted by:

Julie Gerke  
Village Clerk