

Village of Footville

Park Pavilion Reservation Form

The Footville Park Pavilion is available for reservation beginning January 1st of each year. Pavilion reservations are taken on a "first come first serve" basis and there is a \$25.00 fee per event. (check payable to the Village of Footville)

If you are requesting access to the restrooms a \$25.00 refundable deposit is required to check out the park key a couple days prior to the event. The deposit will be refunded once the key is returned to the Village Office.* **(Please issue a separate check for \$25.00 that can be returned once key is received back)**

Applicant name: _____	Date of Birth: _____		
Phone #: _____	# Expected: _____		
Address: _____	City: _____	State: _____	Zip: _____
Type of Gathering: _____	Date of Event: _____		
Group Name (If Applicable): _____			

As the applicant, I understand that I am responsible for any and all damages to the Footville Community Park and agree to leave the park in a clean and orderly condition. This includes disposing of all garbage and recycling in appropriate containers and moving picnic tables back to the pavilion area. Failure to comply could result in prosecution under any Village ordinance prohibiting littering or similar activity.

* Upon conclusion of the event, please return key (if applicable) to the Village Office at 261 N Gilbert St. (key can be slid into slot next to door). Village staff will call with confirmation it was received for the deposit refund. If key is not returned within 48 hours of event conclusion the applicant will forfeit the deposit as a key/lock replacement fee.

I have read and understand the conditions of use listed above:

Applicant's Signature: _____ Date: _____

Reservation Approval by Village Staff: _____ Date: _____

Date Key Checked out: _____ By: _____

Date Key Returned: _____ Received by: _____

Deposit Returned: _____