

# Village of Footville

## Meeting Minutes

### Thursday, May 5, 2016

The regular meeting of the Board of Trustees for the Village of Footville was called to order at 7:00 p.m. by the President, Gary Selck. Board Members present were: Dick Laws, Ron Klusmeyer, Randy Baertschi, Chuck Hagmann, Rich Woodstock and Ron Childs. Also present: Clerk- Jennifer Becker, Public Works- Joe North and Devin Clark, Treasurer – Wanda Curry; Residents- Dennis Curry, Nancy Kloften, Sherry Woodstock, and Sandy Disrud.

**MINUTES** Approve minutes of the April 7th board meeting. Motion-Hagmann, second-Childs; carried unanimously.

**VOUCHERS** Approve vouchers as presented: Motion-Woodstock, second-Laws; carried unanimously.

**REPORTS** Approve Treasurer's, Water, and Sheriff's Reports. Motion-Woodstock, second-Laws; carried unanimously.

**OPERATOR LICENSES** – application from Candice Runnas for operator's license at the Footville Mini-Mart. Motion by Woodstock to approve operator's license, second by Childs; motion carried unanimously.

**CITIZENS WISHING TO BE HEARD** Andy Jorgensen was in to hold a listening session and announce he is running for Register of Deeds in the fall election. Lisa Tollefson was present to announce she is running for County Clerk in the fall election, Sandy Disrud was present to announce that she is running for Register of Deeds, and Don Vruwink was in to announce he is running for State Representative.

**PLANNING COMMISSION RECOMENDATION** A planning commission meeting was held just prior to the board meeting and recommends that the board approve a conditional use permit for "Luminated Inspirations" to host painting workshops at 110 Commercial Drive. Motion by Klusmeyer, seconded by Hagmann to approve conditional use permit; motion carried unanimously.

**SUN MECHANICAL BUILDING & SITE PLANS** The building and site plan for Sun Mechanical (Lot 4 Commercial Drive) were presented to the board along with some recommendations for changes from MSA Engineers. MSA recommended that the board conditionally approve the plans pending confirmation to MSA on a few minor changes. Motion by Woodstock to conditionally approve plans, with final approval to come when MSA grants final approval, second by Hagmann; motion carried unanimously.

**DIRT ON LOT 4/5 COMMERCIAL DRIVE** The Village needs to remove the dirt pile located on Lot 4/5 on Commercial Drive. There was some talk that Kaufmann Trailers may want some to build an additional berm on lot 9 but that has not been confirmed. Motion by Hagmann to table until we hear from Kaufmann and address at June meeting, second by Laws; motion carried unanimously.

**COMMERCIAL DRIVE EXTENSION PROJECT** Commercial drive currently does not extend to Clover Lane and this is necessary for the future businesses and to access the last two lots that are currently for sale. Clerk Becker provided the board with an estimate and what funds are currently available for this project as it is in the TID that has its own account separate from the Village general fund. Discussion on what has to take place now and what could possibly be done next year in order to accommodate the businesses coming in. It was determined that we don't want to complete the project until the two business are closer to completion, and therefore we should look into getting all done but binder and asphalt this year. Motion by Woodstock to authorize MSA Engineering to send project out for bids, second by Laws; motion carried unanimously.

**COMMITTEE APPOINTMENTS** President Selck provided a list of committee appointments for May 2016 – April 2017. Discussion on whether or not a non-village resident should serve on the housing authority. It was determined we should see if any village resident would be interested in serving on the committee. Motion by Laws to approve all committee appointments but the housing authority, second by Woodstock; motion carried unanimously.

**SIDEWALK COMMITTEE** The sidewalk committee was provided a copy of the current ordinance for review and set a date of May 10<sup>th</sup> at 11 a.m. to meet. No further action was taken.

**FLOWER BARRELS** Joyce Miller and Terri Hagmann have volunteered to plant the flower barrels and they are looking for a budget for the current year. Motion by Woodstock to allow up to \$500, second by Laws; motion carried unanimously.

**PARK CLEAN-UP DAY** Earlier in the year we had tentatively planned to have a park clean-up day on June 4<sup>th</sup>. The consensus is that the park is in pretty good shape, just in need of some mulch and landscaping which the public works department will take care of. Motion by Hagmann to table park clean-up day until the fall, second by Laws; motion carried unanimously.

**MEMORIAL BENCH** The clerk received an inquiry for permission to hold a fundraiser for a memorial bench for the Footville Community Park to be installed in the spring. Motion by Laws to allow the bench to be placed in the park in the spring with approval on placement coming from the board at that time, second by Woodstock; motion carried unanimously.

**2015 FINANCIALS** Siepert dropped off copies of the 2015 financials and management letter for board review. Motion by Laws to accept financials and allow Gary to sign management letter, second by Childs; motion carried unanimously.

**BOARD OF REVIEW** Accurate Assessment has provided dates for open book and board of review. Open book will be held June 29<sup>th</sup> from 2-4p.m. and Board of Review will be July 20<sup>th</sup> from 12-2 p.m. Dick Laws, Randy Baertschi, Gary Selck and Jennifer Becker will conduct the board of review.

**WAGE NEGOTIATION COMMITTEE** President Selck asked for three members of the board to serve on the wage negotiation committee for the public works department, meeting will be June 2d or 3<sup>rd</sup>. Ron Klusmeyer, Dick Laws and Rick Woodstock will serve on this committee.

**LOT 16 EAST MEADOWS SUBDIVISION** The Board received an offer to purchase lot 16 in the East Meadows subdivision. Motion by Woodstock to sell lot 16, second by Laws; motion carried unanimously.

**CLOSED SESSION** At 8:11 p.m., convene into closed session pursuant to Wisconsin State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business. Motion- Hagmann; second-Woodstock. Motion carried by unanimous roll call vote. Discussion ensued on the potential purchase of the property at 261 N Gilbert St. for the Village Office.

**RECONVENE INTO OPEN SESSION/ACTION ON ITEMS FROM CLOSED SESSION** At 8:28 p.m., reconvene into open session. Motion-Woodstock, second by Baertschi; motion carried unanimously. Motion by Woodstock to make offer to purchase property at 261 N Gilbert under specifications set in closed session, second by Childs; motion carried unanimously.

**OTHER MATTERS** Ron Childs inquired on the sign in the memorial park and asked the board for permission to get the sign completed before Memorial Day at a cost of no more than \$150, board agreed that would be fine as this was discussed previously.

**ADJOURNMENT** Motion by Hagmann to adjourn meeting at 8:35 p.m., second by Laws; motion carried unanimously.

Submitted by:

Jennifer Becker  
Village Clerk